

## **Specific Instructions for Part D: Compliance Certification (Ventura County):**

**The following seven forms have been developed for farming operations in Ventura County:**

- General Farming
- Gasoline Tanks Less Than 550 Gallons
- Gasoline Tanks Greater Than 550 Gallons and Less Than 1500 Gallons
- Gasoline Tanks Greater Than 1500 Gallons
- Diesel Engines
- Natural Gas Engines
- Boilers, Steam Generators, Process Heaters

**IMPORTANT:** These forms may be used in lieu of the standard Part D – Compliance Certification form that we provided as part the title V application for farms in California. You may use the Ventura County forms only if some or all of your farm is located in the Ventura County Air Pollution Control District’s jurisdiction. If you find that air quality requirements beyond those identified in these forms apply to your farm, then you can provide that information on the standard Part D – Compliance Certification form we have provided.

These forms may not include all information necessary to describe your operation properly and how your operation complies with the applicable requirement(s). If you have other relevant information that you would like to provide to help explain your situation, please provide this information in a note directly on the forms or on a separate sheet.

## **Introduction to Ventura County Applicable Requirements:**

These forms cover the majority of requirements that might apply to farms operating within the Ventura County Air Pollution Control District’s jurisdiction. You only need to provide the forms if you perform one or more of the activities identified on the form(s). For example, if you do not store any gasoline in tanks, you do not need to complete any of the three gasoline tank forms. In some cases, however, farmers in Ventura County will identify some applicable requirements in the “General Farming” form. The following instructions will help you complete the form(s) specific to Ventura County:

**Part 1 - Equipment Description:** For the “General Farming” form, no additional information is needed to describe the specific equipment at the farm. For the three gasoline tank, two engine, and boiler forms, please provide the information requested on the form.

**Part 2 - Applicable Requirement:** Please read the applicable requirement to determine if it applies to you. If you have questions, please call EPA or the District.

**Part 3 – Compliance Determination Method:** We have described the primary method(s) that you can use to determine whether or not you are in compliance with the applicable requirement listed in the first column of the table. Please read the method of compliance described in this column. This will help you select which item in the third column you need to fill out. When you determine compliance status (in compliance/not in compliance) on this

form, if the underlying rule or standard requires you to collect information or data for compliance determination purposes, you must review that information or data prior to making the determination. In addition, if the rule requires certain compliance methods to be performed, then you must perform them in order to certify compliance with all the requirements of the rule.

Part 4 - Compliance Status: To the best of your knowledge using the compliance method described in Part 3 (or another allowable method), indicate if the unit (or activity) is “in compliance” and will continue to comply, or “not in compliance” at the time you submit this application. If you are in compliance, indicate whether compliance will continue. If some units are in compliance and others are not, please include a separate form for each piece of equipment (tank, boiler or engine) or activity with varying compliance status. If you marked “not in compliance” at this time, indicate which activity or equipment is not in compliance and when you expect to achieve compliance. If you expect to be in compliance by the date the permit will be issued (December 2004), then include a brief description of what actions you will take to achieve compliance by that date.

If you think certain activities or equipment will not be in compliance by the date the permit will be issued then you must attach two “schedules” with your application: 1) a schedule of compliance; and 2) a schedule for submitting progress reports.

For the schedule of compliance:

1. identify the applicable requirement and the non-compliant activity or equipment;
2. provide a brief explanation of why the source is not (or will not be) in compliance with this requirement (such as, I have not submitted the required report);
3. provide a brief description of what the attached detailed schedule of compliance is trying to achieve (e.g., submit report); and
4. include a detailed schedule of remedial measures, including an enforceable sequence of actions with milestones, leading to compliance with the applicable requirement.

For the schedule for submitting progress reports, identify future dates when you will submit progress reports (you do not need to attach any reports now, just the schedule). The progress report will describe your farm’s progress in meeting the obligations of the schedule of compliance. The progress report schedule you attach may contain dates you prefer for submitting the progress reports, however, progress reports must be submitted at least once every six months.